

**The Regular Meeting of the Session  
First Presbyterian Church, Lincoln, IL  
Tuesday, December 13, 2016**

The Session meeting was called to order at 5:58 p.m. by the Rev. Adam Quine. Excused were Ruling Elders Rob Harmon and Cass Busby-Elliott. Present were Ruling Elders Marsha Dallas, Keith Leesman, Diane Osborn, Roger Boss, Cathy Maciariello, Debbie Schweitzer, and Pat Baker. A quorum was present.

The Evening Prayer was given and the agenda and minutes of the November meeting were approved.

**The Clerk** reported November attendance of 6) 68; 9) 12; 13) 74; 16) 12; 20) 83; 27) 81; 30) 12; There were no Baptisms, new members, or deaths. The transfer of Thomas Easton Malerich to First Federated, Peoria was noted.

Communion dates of Nov. 6, 9, 16, 27, and 30 were reported.

Communications included an email from Pastor Quine concerning the Organist/Pianist search;

Receipt of both Clerk of Session annual report packets;

Email from Church Secretary requesting Dec. 22 off work due to unchangeable appointments;

Receipt of Certificate of Transfer for Thomas Easton Malerich and Certificate of Reception from First Federated Church, Peoria.

Notification of Presbytery Elder and Deacon training;

Letter from the Board of Pensions informing Pastor Quine has signed up for medical and dental coverage benefits effective Jan. 1, 2017;

A request from Colleen Ayers and Amanda Kitterman for usage of the church for an ecumenical IF Gathering for women Friday, Feb. 3, and Saturday, Feb. 4, to be attended by from 100 to 200 persons.

The Clerk noted she signed checks Nov. 14 including presigned checks 19941, 19942, 19943, and 19944.

The 2016 annual Report of the Clerk, a listing of the active membership roll, other participants in worship, and those Baptized but not Confirmed were also reviewed by Session members.

**The Rev. Quine** asked Elders to think about where God is calling us to be in 2017? He believes that following a mission study, restructuring of our Session and committees, and learning why we as a church exist, we can begin to design our Vision and develop new goals and objectives for its ministry in the coming five years. He believes 2017 will be the year we discover again who we are and what this means for the mission of the church.

He told Session members Forrest Krummel of Peoria is his ministry partner and that the Presbytery has reduced itself from 25 to 21 members.

New members resulting from the Inquirer's Class are being invited to the February Session meeting.

Pastor Quine asked Session members to submit **annual reports** by Jan. 1 using Times New Roman Size 12 font.

Rev. Quine informed he and Bill Opper are working on an employee manual to be included in the Constitution and Bylaws.

The **Mission** committee, Marsha Dallas chairman, reported Marilyn and Julius Kasa have delivered about 60 **coats** to Central, Washington-Monroe, and Lincoln Junior High Schools. It was recommended the committee make sure it is not duplicating efforts of other community groups.

Nearly 100 children were able to shop for Christmas gifts for their families through the **Head Start** and **Christian Child Care** Christmas project headed by Annie Hieronymus.

The number of students we are serving for the **Food for Thought** program has increased to 64. Karen Davis has learned the Elks Crippled Children's fund plans to offer assistance for the Food for Thought program next year.

Rob Harmon is hoping to establish a **summer meals** program for students up to age 18. District 27 has been consulted and a meeting is scheduled in early February to pursue a **grant** opportunity from the Illinois State Board of Education.

The **Spiritual Life & Worship** committees, Cathy Maciariello chairman, recommended that in lieu of donations for Chancel **flowers** beginning in 2017 congregation members be invited to donate \$25 to the church **Scholarship** fund with gifts being recognized in the bulletin. Donations could be made in memory of or to honor an individual.

**Communion dates** for 2017 were presented by the Worship committee.

The **Buildings and Grounds** committee, Pat Baker chairman, said two replacement **windows** have been installed in the pastor's study by Webster's Construction at a cost of \$875.

The restored Sanctuary **window** has been replaced at a cost of \$7,400.

The replacement of the **Office** entry, porch, and steps has been completed at a cost of \$5,500.

Daniel Hawkins has been awarded the rank of **Eagle Scout**. A BSA plaque will be given to the church for display.

Mark Landers is submitting a proposal for the church lawn and landscaping maintenance for the coming year.

The committee is preparing a priority ranking list of future buildings and grounds projects.

The **Stewardship & Finance** committee, Keith Leesman chairman, presented a balanced **budget**. He said the 2017 budget is 5.7 per cent higher than the 2016 budget.

He said the committee is to meet with Attorney Natalie Marquez concerning details of the proposed **wind farm** and that the committee is considering placing any future windfarm monies into the Capital Improvements account.

The committee plans to send a note with the year end statements asking members if they are interested in receiving their quarterly and annual statements by **email**.

The committee **recommended** transferring money from the general checking account to **establish** a separate community ministry/outreach fund of \$10,000 and an organ fund of \$2,000. The committee also recommended transferring \$10,000 from the general checking account to the Capital Improvement fund.

In another **recommendation** the committee approved bonuses of \$100 after taxes for the administrative assistant, sexton, organists, music director, and pastor. A \$50 bonus was approved for the nursery coordinator.

The **Personnel** committee, Cass Busby-Elliott chairman, presented Session members with a proposed advertisement for hiring a pianist/organist. A related flyer design was also presented. The committee also reported the annual Pastoral Review has been completed.

Cathy Maciariello offered to distribute flyers to colleges and universities. Rev. Quine said he would send information to the Presbytery.

The **Nominating** committee, report given by Keith Leesman, recommended Article VI of the Constitution be amended to reduce the requirements of persons nominated for office from being a member of the church for two years to one year prior to their nomination.

The committee has nominated Emme Olson to the Deacon Class of 2017 to fill the remaining one year term of Clay Olson. Stacy Olson, Charlise Leesman, and Ken Schweitzer have been nominated for the Deacon Class of 2019.

Karen Sams Davis was nominated to fill the remaining two year term of Ruling Elder Pat Baker in the Class of 2018. Nominated Ruling Elder for the Class of 2019 are Tracy Olson, Beth Green, and Diane Osborn.

The 2017 Nominating committee will be composed of Ruling Elder Roger Boss, Deacon Annie Hieronymus, and a member to be selected by the congregation.

**Treasurer**, Melody Anderson, reported a general fund balance of \$137,667, memorial fund balance of \$46,067; and a capital improvement fund balance of \$3,193.

She said all farm income has been received and checks written for distribution.

The following motions were approved:

To receive the Clerk's reports;

To invite congregation members to make \$25 donations to the Scholarship fund in lieu of donations for Chancel flowers;

To approve Communion dates for 2017;

To approve the proposed budget;

To transfer money from the general checking account to establish a Community Ministry/Outreach fund of \$10,000 and an organ fund of \$2,000;

To transfer \$10,000 from the general checking account to the capital improvement fund;

To pay Christmas bonuses of \$100 after taxes to the pastor, administrative assistant, sexton, music director, and organists; and \$50 to the nursery coordinator;

To place organist/piano advertisements in the Sunday (alternative Saturday) editions of the State Journal-Register, the Bloomington Pantagraph, and the New Herald News once a week for a month or until the position is filled, whichever comes sooner;

To receive the treasurer's report; and

To allow the IF Gathering to use the church building for its Feb. 3 and 4 ecumenical gathering for women.

The closing prayer was given by Roger Boss with the meeting being adjourned at 8:05 p.m.

Respectfully submitted,

Diane Cherry Osborn, Clerk of Session

Rev. Adam R. Quine, pastor

